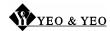
Portland, Michigan

**Annual Financial Statements** 

and

Auditors' Report

June 30, 2005



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# Portland, Michigan

# Members of the Board of Education and Administration June 30, 2005

#### Members of the Board of Education

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ROBERT BALDYGA VICE – PRESIDENT

MAUREEN WALLACE SECRETARY

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JOEL WILDROM TRUSTEE

# <u>Administration</u>

CHARLES DUMAS SUPERINTENDENT

WARD MCGINNIS DIRECTOR OF OPERATIONS

SCOTT BROWN DIRECTOR OF FINANCE





# **Independent Auditors' Report**

To the Board of Education Portland Public Schools Portland, Michigan

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Portland Public Schools as of and for the year ended June 30, 2005, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Portland Public School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Portland Public School District as of June 30, 2005, and the respective changes in financial position, thereof, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 28, 2005 on our consideration of the Portland Public School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws and regulations and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.



The management's discussion and analysis and budgetary comparison information identified in the table of contents are not a required part of the basic financial statements but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Portland Public School District basic financial statements. The accompanying other supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Alma, Michigan

Yeo & Yeo, P.C.

July 28, 2005

#### Portland Public Schools Management's Discussion and Analysis

As management of the Portland Public Schools, we offer readers of the Portland Public Schools' financial statements this narrative overview and analysis of the financial activities of the Portland Public Schools for the fiscal year ended, June 30, 2005.

#### **Financial Highlights**

- The assets of the Portland Public Schools exceeded its liabilities at the close of the most recent fiscal year by \$2,049,479 (net assets).
- The school district's total net assets decreased by \$741,688.
- As of the close of the current fiscal year, the Portland Public Schools' governmental funds reported combined ending fund balances of \$803,947. The majority of this amount is attributable to general fund balance of \$665,622.
- At the end of the current fiscal year, reserved and undesignated fund balance for the general fund was \$665,622, or 4.35% percent of total general fund expenditures and other financing uses.
- The Portland Public Schools' total debt decreased by \$977,666 during the current fiscal year. The key factor in this decrease was the ongoing effort to pay down debt acquired from the 1997, 2001 and 2002 Bond Issues.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Portland Public Schools' basic financial statements. The Portland Public Schools' basic financial statements comprise three components: 1) district-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**District-wide financial statements -** The *district-wide financial statements* are designed to provide readers with a broad overview of the Portland Public Schools' finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Portland Public Schools' assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Portland Public Schools is improving or deteriorating.

The *statement of activities* presents information showing how the school district's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).



Both of the district-wide financial statements distinguish functions of the Portland Public Schools that are principally supported by property taxes, state aid revenues and various revenues from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. Examples of these user fees and charges include student activity fees for extracurricular activities, latchkey fees and student lunch fees.

The district-wide financial statements can be found on pages 4-1, 4-2 and 4-3 of this report.

**Fund financial statements -** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Portland Public Schools, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Portland Public Schools can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the district-wide financial statements. However, unlike the district-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows* of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a school district's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the district-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the district-wide financial statements. By doing so, readers may better understand the long-term impact of the school district's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*. The reconciliations can be found on pages 4-5 and 4-7 of this report.

The Portland Public Schools maintains six individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, debt service fund, capital projects fund and the other governmental funds. Data from the other three governmental funds are combined into a single, aggregated presentation. These three separate governmental funds are the school lunch fund, activities fund and the community services (latchkey) fund. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* on pages 6-1 and 6-2 of this report.

The Portland Public Schools adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 4-4 and 4-6 of this report.

Fiduciary funds are used to account for resources held for the benefit of parties outside the school district. Fiduciary funds are *not* reflected in the district-wide financial statement because the resources of those funds are *not* available to support the Portland Public Schools' own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 4-8 of this report.



**Notes to the financial statements -** The notes provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the financial statements can be found on pages 4-9 through 4-21 of the report.

**Other information** - In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Portland Public Schools' progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found on page 5-1 of this report.

#### **District-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a school district's financial position. In the case of the Portland Public Schools, assets exceeded liabilities by \$2,049,479 at the close of the most recent fiscal year.

The largest portion of the Portland Public Schools' net assets is the amount invested in capital assets, net of related debt (\$2,537,290). The majority of net assets invested in capital assets, net of related debt were acquired through voter approved school building and site general obligation bonds issued by Portland Public Schools. Portland Public Schools received \$27,945,000 for the 2001 bond issue in addition to investment income earned since November 19, 2001. The amount of this bond issue and investment income earned less the amount restricted for capital projects equals the amount of construction related costs incurred before June 30, 2005. The vast majority of these costs incurred are included as Capital Assets within the Summary of Net Assets detailed below.

The most significant portion of the Portland Public Schools' net assets reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Portland Public Schools use these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Portland Public Schools' investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.



### **Summary of Net Assets:**

The following summarizes the net assets for the fiscal years ended, June 30, 2005 and 2004.

	June 30, 2005			June 30, 2004
Assets Current assets	\$	4,699,374	\$	5,471,969
Capital assets				
Less: Accumulated depreciation		49,947,857 (12,285,037)		49,824,441 <u>(10,921,126)</u>
Capital assets, net book value		37,662,820		38,903,315
Total assets		42,362,194		44,375,284
Liabilities Current liabilities		5,942,694		6,658,801
Long-term liabilities		34,370,021		34,925,316
Total liabilities		40,312,715		41,584,117
Net Assets Invested in capital assets, net of related debt		2,537,290		3,214,979
Unrestricted		(436,262)		<u>(423,812)</u>
Total net assets	<u>\$</u>	2,049,479		<u>\$ 2,791,167</u>

An additional portion of the Portland Public Schools' net assets represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net assets* may be used to meet the district's ongoing obligations to citizens and creditors. The negative unrestricted net assets are mainly due to the amounts payable in the future for compensated absences to qualified employees upon his/her termination with the Portland Public Schools'.

District wide activities. District wide activities increased the Portland Public Schools' net assets by \$1,245,532.

# **Results of Operations:**

For the fiscal years ended, June 30, 2005 and 2004, the district wide results of operations were:

	Jur	ne 30, 2005	June 30, 2004	
Revenues:				
General revenues:				
Property taxes levied for general operations	\$	831,739	\$ 756,581	
Property taxes levied for debt service		2,040,733	1,908,366	
State of Michigan unrestricted foundation aid		12,630,842	12,408,015	
Interest and investment earnings		37,181	57,535	
Other general revenues		39,460	<u>161,784</u>	
Total general revenues		15,579,955	15,292,281	
Operating grants:				
Instruction		1,923,544	1,698,998	
Other operating grants		<u>141,839</u>	38,020	
Total operating grants		2,065,383	1,737,018	
Charges for services:				
Food service		435,701	503,573	
Other charges for services		<u>259,578</u>	<u>220,877</u>	
Total charges for services		695,279	<u>724,450</u>	
Total revenues		18,340,617	17,753,749	
Expenses:				
Instruction		9,073,540	8,707,606	
Supporting services		5,422,356	5,203,045	
Food services		551,160	535,418	
Athletics		485,001	452,100	
Community services		107,228	104,713	
Intergovernmental payments		342,842	320,048	
Interest on long-term debt		1,633,469	1,633,621	
Capital Outlay		-	97,258	
Other		-	47,188	
Depreciation		<u>1,466,709</u>	<u> 1,474,550</u>	
Total expenses		<u>19,082,305</u>	<u> 18,575,547</u>	
Increase in Net Assets		(741,688)	(821,798)	
Beginning Net Assets		2,791,167	3,612,965	
Ending Net Assets		\$ 2,049,479	<u>\$ 2,791,167</u>	

State of Michigan Unrestricted Foundation Aid - The State of Michigan aid, unrestricted, is determined with the following variables:

- 1. State of Michigan State Aid Act per student foundation allowance.
- 2. Student Enrollment Blended at 80 percent of current year's fall student count and 20 percent of prior year's winter student count.
- 3. The Portland Public Schools' non-homestead tax levy.

**Per Student, Foundation Allowance -** The State of Michigan establishes the per student foundation allowance on an annual basis. The Portland Public Schools' foundation allowance was established at \$6,700 per student for the 2004-2005, 2003-2004 and 2002-2003 school years.

2004-2005 marked the first time since the 2001-2002 school year that State Aid revenues were not reduced during the school year.

In January 2004, the State of Michigan announced that state tax revenues were not meeting expectations. As a result, the foundation allowance for all school districts throughout the State of Michigan was reduced. Portland Public Schools' foundation allowance was reduced by \$74 per student. This \$74 reduction per student decreased expected State Aid revenues by \$153,937 for the 2003-2004 school year.

A similar reduction in State Aid funding occurred during the 2002-2003 school year. In January 2003, the State of Michigan announced that state tax revenues were not meeting expectations. As a result, the foundation allowance for all school districts throughout the State of Michigan was reduced. Portland Public Schools' foundation allowance was reduced by \$67 per student. This \$67 reduction per student decreased expected State Aid revenues by \$135,971 for the 2002-2003 fiscal year.

**Student Enrollment -** Portland Public Schools' student enrollment for the fall count of 2004-2005 was 2,086 students. Portland Public Schools' enrollment decreased slightly from the prior school year's student count. The following summarizes fall student enrollments in the past seven years.

School Year	Student FTE
2004 - 2005	2,086
2003 - 2004	2,087
2002 - 2003	2,048
2001 - 2002	2,047
2000 - 2001	1,992
1999 - 2000	2,000
1998 - 1999	2,009

Property taxes levied for general operations (General Fund Non-Homestead Taxes) - The Portland Public Schools' levies 18 mills of property taxes for operations (General Fund) on Non-Homestead properties. Under Michigan law, the taxable levy is based on the taxable valuation of properties. The taxable valuation increase for property tax is capped on an annual basis at the rate of the prior year's Consumer

Price Index increase or 5 percent, whichever is less. At the time of sale, a property's taxable valuation is readjusted to the State Equalized Value, which is theoretically 50 percent of the property's market value.

The Portland Public Schools' non-homestead property revenue for the 2004-2005 fiscal year was \$831,739. The non-homestead tax levy increased by 75,158 (9.93 percent) over the prior year.

The following summarizes the Portland Public Schools' non-homestead levy the past five years.

Non-Homestead			% Increase
Fiscal Year		Tax Levy	From Prior Year
2004-2005	\$	831,739	
			9.93%
2003-2004		756,393	3.94
2002-2003		727,736	7.97
2001-2002		673,992	6.77
2000-2001		631,222	(1.02)
1999-2000		643,600	9.59

**Property taxes levied for debt service (Debt Taxes) -** Portland Public Schools' debt fund levy is used to pay the principal and interest on bond obligations. The tax levy is based on the taxable valuation of all homestead and non-homestead properties. In addition, the Portland Public Schools' collects IFT (Industrial Facilities Taxes) in lieu of taxes that are essentially taxed at 50 percent of the regular tax rate.

The Portland Public Schools' levied 7.35 mills for the fiscal year ended, June 30, 2005. This tax levy generated tax revenue of \$2,040,733.

#### **Fund Financial Analysis**

As noted earlier, the Portland Public Schools uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds - The focus of the Portland Public Schools' governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Portland Public Schools' financing requirements. In particular, unreserved fund balance may serve as a useful measure of a school district's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Portland Public Schools' governmental funds reported combined ending fund balances of \$803,947. \$596,526 constitutes *undesignated fund balance*, which is available for spending at the school district's discretion. The remainder of fund balance is *reserved* to indicate that it is not available for new spending because it has already been committed 1) to liquidate contracts and purchase orders of the prior period (\$69,096), 2) to pay debt service (\$129,805), or 3) to complete building construction and purchase necessary equipment (\$8,520).

As a measure of the general fund's liquidity, it may be useful to compare both undesignated fund balance and total fund balance to total fund expenditures and other financing uses. Undesignated fund balance represents 3.90% percent of total general fund expenditures and other financing uses, while total fund balance represents 4.35% of total general fund expenditures and other financing uses. It is widely recommended that school districts have a fund balance of 15 to 20 percent of their budgeted expenditures and other financing uses.

The recommended fund balance percentage allows Michigan school districts to avoid borrowing (or to lessen the amount to be borrow) during the two month period between August and October State Aid payments. In addition, a sufficient fund balance allows a school district to more easily absorb cuts in State funding such as those that have occurred in the past three years. A financial cushion allows a district to avoid drastic changes in educational programs and/or employee layoffs during the school year.

The fund balance of the Portland Public Schools' general fund increased by \$178,281 during the 2004-2005 fiscal year. Key factors in this growth are as follows:

- A decrease in the student count (1 student) resulted in a decrease of \$6,700 from State of Michigan State Aid revenues.
- A new county special education millage was approved by voters on March 18, 2003. It allows the county to levy 1.75 mill to all property
  owners. The county collects the tax and provides it to Ionia County Intermediate School District. Ionia County Intermediate School District
  distributes a portion of this tax revenue to all public school district within Ionia County. Portland Public Schools' share of this tax revenue for
  2004-2005 was \$473,652.
- The latchkey and school lunch programs transferred excess revenues over expenditures equaling \$40,050 to the general fund.



#### **General Fund Budgetary Highlights**

#### General Fund Expenditures Budget vs. Actual Expenditures

				Expenditures Variance Actual	Expenditures
	Expenditures	Expenditures	Expenditures	& Original	Variance Actual
Fiscal Year	Original Budget	Final Budget	Final Actual	Budget	& Final Budget
2004-2005	\$ 15,767,609	\$ 15,583,329	\$ 15,455,400	2.02%	0.82%

#### General Fund Revenue Budget vs. Actual Revenues

				Revenues Variance Actual	Revenues
	Revenues	Revenues	Revenues	& Original	Variance Actual
Fiscal Year	Original Budget	Final Budget	Final Actual	Budget	& Final Budget
2004-2005	\$ 15,557,592	\$ 15,714,321	\$ 15,633,681	0.49%	0.52%

**Original vs. Final Budget -** The Uniform Budget Act of the State of Michigan requires that the local Board of Education approve the original budget for the upcoming fiscal year prior to July 1, the start of the fiscal year.

As a matter of practice, Portland Public Schools amends its budget two times during the school year. For the fiscal year ended, June 30, 2005, the budget was amended in November 2004, March 2005 and June 2005. The June 2005 budget amendment was the final budget for the fiscal year.

## **Capital Asset and Debt Administration**

**Capital assets -** The Portland Public Schools' investment in capital assets for its governmental activities as of June 30, 2005, amounts to \$37,662,820 (net of accumulated depreciation). This investment in capital assets included land, buildings and additions, site improvements, equipment and furniture, buses and other vehicles and construction in progress.

	Balance June 30, 2004 Additions					Deletions	Balance June 30, 2005		
Capital assets	\$	49,824,441	\$	801,698	\$	(678,282)	\$	49,947,857	
Less: accumulated depreciation		(10,921,126)		(1,446,709)		102,798	\$	(12,285,037)	
Net investment capital outlay	\$	38,903,315	\$	(665,011)	\$	(575,484)	\$	37,662,820	

In 2001, Portland Public School district voters approved a \$27,945,000 school building and site general obligation bond issue. The proceeds from that bond issue were used for constructing additions to and partially remodeling existing school facilities, constructing a new adult education building and equipping and re-equipping all school facilities. It is expected that the capital project will be complete before the end of the next fiscal year.

#### **Economic Factors and Next Year's Budgets and Rates**

- 1. On March 18 2003, the voters of Ionia County passed a new special education millage that will allow Ionia County to levy 1.75 mill on the taxable valuation of all homestead and non-homestead properties. This millage, in addition to other sources of revenues received from Ionia Intermediate School District, resulted in revenues of \$367,932 for the 2003-2004 school year, \$473,652 for the 2004-2005 school year and will provide approximately \$470,000 for each school year after 2004-2005.
- 2. The foundation allowance to be received from the State of Michigan for 2005-2006 has been established at \$6,875. This is a \$175 increase per student over the foundation allowance that was established at the beginning of the 2002-2003, 2003-2004 and 2004-2005 school years.
- 3. The \$175 per student increase in State funding will quickly be offset by the increase in health insurance and retirement costs. Our budgeted numbers at the beginning of 2005-2006 shows that the increase in health insurance costs per student is \$64 and the increase in retirement costs per student is \$83.
  - Utility costs will be another area of high cost increases. Our district is a member of the Michigan Schools Energy Cooperative (MISEC). The MISEC natural gas contract expired at the end of September 2005. Under that contract, Portland Public School's natural gas costs were \$0.349 per Ccf. Natural gas costs are currently at least double the amount that we paid under the former contract. In 2004-2005, our district paid \$91,632 for natural gas. If this amount doubles in 2005-2006, the increase in natural gas costs per student will be \$43.
- 4. The September 2005 student FTE count is 2,108. This is a increase of 22 students compared to the September 2004 student FTE count.



5. On June 24, 2005, Portland Public Schools issued general obligation bonds of \$7,440,000 to advance refund term bonds. Details and savings of the refinanced debt issues are on page 4 – 18.

All of these factors were considered in preparing the Portland Public Schools' budget for the 2006 fiscal year.

#### **Request for Information**

This financial report is designed to provide a general overview of the Portland Public Schools' finances for all those with an interest in the district's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Portland Public Schools Central Office, 1100 Ionia Road, Portland, MI 48875.

# Portland Public Schools Statement of Net Assets June 30, 2005

	Governmental Activities
Assets	
Current assets	Ф 1 000 E10
Cash	\$ 1,888,512 60,311
Accounts receivable	69,311
Due from other governmental units Inventory	2,661,304 7,726
Other current assets	7,720 72,521
Other current assets	
Total current assets	4,699,374
Noncurrent assets	
Capital assets	
Land	77,000
Buildings and additions	40,193,589
Site improvements	1,830,850
Equipment and furniture	6,083,709
Buses and other vehicles	1,662,709
Construction in progress	100,000
Less: accumulated depreciation	(12,285,037)
Total noncurrent assets	37,662,820
Total assets	\$ 42,362,194

# Portland Public Schools Statement of Net Assets June 30, 2005

Liabilities	G <sub>(</sub>	overnmental Activities
Current liabilities		
Accounts payable	\$	250,674
Retainage payable	Ψ	100,000
Due to other governmental units		26,602
State aid anticipation note payable		2,250,000
Bonds payable - current portion		1,510,598
Loans payable - current portion		112,523
Accrued interest		424,146
Accrued FICA and retirement		190,050
Accrued expenditures		
and payroll related accrued liabilities		49,067
Accrued salaries payable		874,812
Deferred revenue		154,222
Total current liabilities		5,942,694
Noncurrent liabilities		
Compensated absences payable		867,612
Bonds payable - long-term portion		29,953,007
School bond loan - long-term portion		3,409,103
Loans payable - long-term portion		140,299
Total noncurrent liabilities		34,370,021
Total liabilities		40,312,715
Net Assets		
Invested in capital assets, net of related debt		2,537,290
Unrestricted		(436,262)
		, , - ,
Total net assets	<u>\$</u>	2,049,479



# **Portland Public Schools Statement of Activities** Year Ended June 30, 2005

			Net (Expense)			
	Expenses	Charges for Services	Program Revenues Operating Grants and Contributions	Capital Grants and Contributions	Revenue and Changes in Net Assets	
Functions/Programs						
Governmental activities	•				<b>.</b>	
Instruction	\$ 9,073,540	\$ 37,302	\$ 1,923,544	\$ -	\$ (7,112,694)	
Supporting services	5,422,356	-	-	-	(5,422,356)	
Food services	551,160	435,701	141,839	-	26,380	
Athletics	485,001	93,495	-	-	(391,506)	
Community services	107,228	128,781	-	-	21,553	
Intergovernmental payments	342,842	-	-	-	(342,842)	
Interest on long-term debt Other transactions	1,633,469	-	-	-	(1,633,469)	
	1,466,709	- -	- -	-	(1,466,709)	
Depreciation - unallocated	1,400,703		<u> </u>		(1,400,703)	
Total governmental						
activities	\$ 19,082,305	\$ 695,279	\$ 2,065,383	\$ -	(16,321,643)	
	General revenue	S				
	Property taxes,	levied for genera	al purposes		831,739	
		levied for debt s			2,040,733	
	State aid - unre	estricted			12,630,842	
	Interest and inv	estment earnings	3		37,181	
	Other	_			39,460	
	Total	general revenues			15,579,955	
	Chang	ge in net assets			(741,688)	
	Net assets - begi	nning			2,791,167	
	Net assets - endi	ng			\$ 2,049,479	
					YEO & YEO	

# Portland Public Schools Balance Sheet - Governmental Funds June 30, 2005

	General Fund		De	2001 Other Debt Service Governmental Fund Funds		Total Governmental Funds		
Assets								
Cash	\$	1,660,004	\$	94,451	\$	134,057	\$	1,888,512
Accounts receivable		59,014		-		10,297		69,311
Due from other funds		7,863		-		24,519		32,382
Due from other governmental units		2,648,846		7,102		5,356		2,661,304
Prepaid expenditures		69,096		-		3,425		72,521
Inventory		-				7,726		7,726
Total assets	\$	4,444,823	\$	101,553	\$	185,380	\$	4,731,756
Liabilities and Fund Balance								
Liabilities								
Accounts payable	\$	219,691	\$	-	\$	30,983	\$	250,674
Retainage payable		-		-		100,000		100,000
State aid anticipation note payable		2,250,000		-		-		2,250,000
Due to other funds		24,518		-		7,864		32,382
Due to other governmental units		26,602		-		-		26,602
Payroll deductions and withholdings								
and payroll related accrued liabilities		49,067		-		-		49,067
Accrued salaries payable		866,957		-		7,855		874,812
Accrued FICA and retirement		188,144		-		1,906		190,050
Deferred revenue		154,222		-				154,222
Total liabilities		3,779,201				148,608		3,927,809
Fund Balance								
Reserved for prepaid expenditures		69,096		-		-		69,096
Reserved for debt service		-		101,553		28,252		129,805
Reserved for capital projects		-		-		8,520		8,520
Other undesignated		596,526		-		-		596,526
Total fund balance		665,622		101,553		36,772		803,947
Total liabilities and fund balance	\$	4,444,823	\$	101,553	\$	185,380	\$	4,731,756



# Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Assets June 30, 2005

Total fund balances for governmental funds		\$	803,947			
Total net assets reported for governmental activities in the statement of net assets is different because:						
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:						
Land Buildings and additions Site improvements Equipment and furniture Buses and other vehicles Construction in progress Less: accumulated depreciation	\$ 77,000 40,193,589 1,830,850 6,083,709 1,662,709 100,000 (12,285,037)		37,662,820			
Long-term liabilities applicable to the School District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Current-term liabilities balances as of June 30, 2005 are as follows:			07,002,020			
Accrued interest payable Bonds payable - current portion Contracts payable - current portion	(424,146) (1,510,598) (112,523)		(2,047,267)			
Long-term liabilities applicable to the School District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Long-term liabilities balances as of June 30, 2005 are as follows:	I					
Accrued compensated absences Bonds payable School bond loan Contracts payable	(867,612) (29,953,007) (3,409,103) (140,299)	(;	34,370,021)			



2,049,479

Net assets of governmental activities

# Statement of Revenues, Expenditures and Changes in Fund Balance Governmental Funds

# Year Ended June 30, 2005

	General Fund	2001 Debt Service Fund	Other Governmental Funds	Total Governmental Funds
Revenues Local sources State sources Federal sources Interdistrict sources	\$ 929,690 13,575,313 380,024 599,049	\$ 1,617,172 - - -	\$ 1,076,252 21,278 141,839	\$ 3,623,114 13,596,591 521,863 599,049
Total revenues	15,484,076	1,617,172	1,239,369	18,340,617
Expenditures Current Education				
Instruction Supporting services Food services Athletics Community services Intergovernmental payments Capital outlay Capital projects Debt service	9,033,520 5,400,785 - - 342,842 139,555 - 147,192	- - - - - - 1,976,375	- 551,160 485,001 107,228 - 78,095 10,125 1,022,829	9,033,520 5,400,785 551,160 485,001 107,228 342,842 217,650 10,125 3,146,396
Total expenditures	15,063,894	1,976,375	2,254,438	19,294,707
Excess (deficiency) of revenues over expenditures	420,182	(359,203)	(1,015,069)	(954,090)
Other financing sources (uses) Loan proceeds Transfers in Transfers out	109,555 40,050 (391,506)	479,617 - (180,000)	418,624 571,506 (40,050)	1,007,796 611,556 (611,556)
Total other financing sources and uses	(241,901)	299,617	950,080	1,007,796
Net change in fund balance	178,281	(59,586)	(64,989)	53,706
Fund balance - beginning	487,341	161,139	101,761	750,241
Fund balance - ending	\$ 665,622	\$ 101,553	\$ 36,772	\$ 803,947

# Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended June 30, 2005

Net change in fund balances - total governmental funds		\$	53,706
Total change in net assets reported for governmental activities in the statement of activities is different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.  Depreciation expense Capitalized - capital outlay	\$ (1,466,709) 226,214	1	(1,240,495)
Bond proceeds are reported as financing sources in the governmental funds and thus contribute to the change in fund balance. In the statement of net assets, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the statement of net assets.			
Debt issued	(1,007,796)		
Proceeds of refunding bond	(7,741,785)		
Payment to refunded bond escrow agent Repayments of long-term debt	7,661,970 1,572,216		484,605
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.			
Change in compensated absences payable	(60,030)		
Change in refunding issuance cost	79,815		
Change in accrued interest on bonds	(59,289)		(39,504)
Change in net assets of governmental activities		\$	(741,688)



# Portland Public Schools Statement of Fiduciary Assets and Liabilities June 30, 2005

	Agency Funds
Assets Cash	<u>\$ 145.333</u>
Liabilities  Due to student activities	\$ 145.333



#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Portland Public School District (School District) conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the School District's significant accounting policies:

#### **Reporting Entity**

The School District is governed by an elected seven-member Board of Education. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the School District's reporting entity, and which organizations are legally separate component units of the School District. The School District has no component units.

#### **District-wide Financial Statements**

The School District's basic financial statements include both district-wide (reporting for the district as a whole) and fund financial statements (reporting the School District's major funds). The district—wide financial statements categorize all nonfiduciary activities as either governmental or business type. All of the School District's activities are classified as governmental activities.

The statement of net assets presents governmental activities on a consolidated basis, using the economic resources measurement focus and accrual basis of accounting. This method recognizes all long-term assets and receivables as well as long-term debt and obligations. The School District's net assets are reported in three

parts (1) invested in capital assets, net of related debt, (2) restricted net assets, and (3) unrestricted net assts. The School District first utilizes restricted resources to finance qualifying activities.

The statement of activities reports both the gross and net cost of each of the School District's functions. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants.

The net costs (by function) are normally covered by general revenue (property taxes, state sources and federal sources, interest income, etc.). The School District does not allocate indirect costs. In creating the district-wide financial statements the School District has eliminated interfund transactions.

The district-wide focus is on the sustainability of the School District as an entity and the change in the School District's net assets resulting from current year activities.

#### **Fund Financial Statements**

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the district-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both



measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, unrestricted State aid, intergovernmental grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

Fiduciary fund statements also are reported using the economic resources measurement focus and the accrual basis of accounting.

The School District reports the following major governmental funds:

<u>General Fund</u> – The General Fund is used to record the general operations of the School District pertaining to education and those operations not required to be provided for in other funds.

<u>2001 Debt Service Fund</u> – Debt Service Funds are used to record tax, interest, and other revenue and the payment of interest, principal, and other expenditures on long-term debt.

Additionally, the School District reports the following fund types:

<u>Special Revenue Funds</u> – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. The School District's Special Revenue Funds include Food Service and

Athletic Funds. The annual operating surplus or deficit generated by these activities is generally transferred to or from the General Fund.

<u>1997 and 2002 Debt Service Funds</u> – Debt Service Funds are used to record tax, interest, and other revenue and the payment of interest, principal, and other expenditures on long-term debt.

<u>Capital Projects Fund</u> – The Capital Projects Fund is used to record bond proceeds or other revenue and the disbursement of invoices specifically designated for acquiring new school sites, building, equipment, and for remodeling and repairs.

<u>Fiduciary Funds</u> – Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent. The Agency Fund is custodial in nature (assets equal liabilities) and does not involve the measurement of results of operations. This fund is used to record the transactions of student groups for school and school-related purposes.

#### Assets, Liabilities and Equity

<u>Deposits</u> – Cash and cash equivalents include cash on hand, demand deposits and short term investments with a maturity of three months or less when acquired.

<u>Receivables and Payables</u> — Generally, outstanding amounts owed between funds are classified as "due from/to other funds". These amounts are caused by transferring revenues and expenses between funds to get them into the proper reporting fund. These balances are paid back as cash flow permits.

Property taxes and other trades receivable are shown net of an allowance for uncollectible amounts.



Property taxes collected are based upon the approved tax rate for the year of levy. For the fiscal year ended June 30, 2005, the General Fund rate was 18.0000 per \$1,000 of non-homestead assessed value and the Debt Fund rate was 7.350 per \$1,000 of both homestead and non-homestead assessed value.

School property taxes are assessed and collected in accordance with enabling state legislation by cities and townships within the School District's boundaries. Approximately 87% of the School District's tax roll lies within the City of Portland and the Townships of Danby and Portland.

The property tax levy runs from July 1 to June 30. Property taxes become a lien on the first day of the levy year and are due on or before July 31. Collections are forwarded to the School District as collected by the assessing municipalities. Real property taxes uncollected as of March 1 are purchased by the Counties of Ionia and Clinton and are remitted to the School District by May 15.

<u>Inventories and Prepaid Items</u> – Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both district-wide and fund financial statements.

<u>Capital Assets</u> – Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair market value at the date of donation. The School District defines capital assets as assets with an initial individual cost in excess of \$5,000. Costs of normal repair and maintenance that do not add to the value or materially extend asset lives are not capitalized. The School District does not have infrastructure assets. Buildings, equipment,

and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings and improvements	20-50 years
Buses and other vehicles	5-10 years
Furniture and other equipment	5-10 years

#### Compensated Absences

Sick days are earned by most employees at the rate of eleven days per year. Retiring employees who meet certain age and years of service requirements are paid for accumulated sick days to a maximum of 120 days. This liability is measured using the Termination Method. The entire vested amount is considered long-term as the amount expended each year is expected to be offset by sick time earned for the year. Vacation days may only be used for vacation purposes. There is no contractual provision for payment of unused vacation days.

<u>Long-term Obligations</u> – In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets.

<u>Fund Equity</u> – In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### **Comparative Data**

Comparative data is not included in the School District's financial statements.



#### Eliminations and Reclassifications

In the process of aggregating data for the statement of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

#### **Economic Dependency**

The School District received approximately 86% of their General Fund revenue from the Michigan Department of Education. Due to the significance of this revenue source, the School District is considered to be economically dependent on the Michigan Department of Education.

#### Concentrations

Approximately 99% of the School District's employees work under collective bargaining agreements. Unions whose existing agreements will expire in fiscal year 2005-06 represent approximately 58% of these employees.

# NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **Budgetary Information**

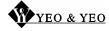
Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America and State law for the General and Special Revenue Funds. All annual appropriations lapse at fiscal year end.

The appropriation level adopted by the Board is the level of control authorized under the Act. The Act requires expenditures to be budgeted on a functional basis. State law requires the School District to have its budget in place by July 1. A district is not considered in violation of the Act if reasonable procedures are in use by the School District to detect violations.

The Superintendent is authorized to transfer budgeted amounts between functions within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Board of Education.

Budgeted amounts are as originally adopted, or as amended by the Board of Education throughout the year. Individual amendments were not material in relation to the original appropriations which were amended.

Appropriations lapse at year-end and, therefore, cancel all encumbrances. These appropriations are reestablished at the beginning of the following year.



## **Excess of Expenditures over Appropriations**

During the year ended June 30, 2005, the School District incurred expenditures in certain budgetary funds which were in excess of the amounts appropriated, as follows:

	Total	1	Amount of		Budget
Function	Budget	_E	Expenditures		ariances
General Fund					
Instruction					
Basic	\$ 7,236,744	\$	7,270,993	\$	34,249
Adult continuing education	174,680		176,948		2,268
Supporting Services					
Pupil services	578,528		579,907		1,379
Pupil transportation	1,028,488		1,056,613		28,125
Special Revenue Funds					
Community service	119,500		128,781		9,281
Athletics	473,910		485,001		11,091
Food service	521,678		577,540		55,862

#### **Compliance Bond Proceeds**

The Capital Projects Funds include capital project activities funded with bonds issued after May 1, 1994. The following is a summary of the revenue and expenditures in the 2001 Capital Project Funds from the inception of the funds through the current fiscal year:

	 2001
Revenues	\$ 28,931,544
Expenditures	28,813,794

#### **NOTE 3 - DEPOSITS AND INVESTMENTS**

Credit risk - State statutes authorize the School District to make deposits in the accounts of federally insured banks, credit unions, and savings and loan associations that have an office in Michigan; the School District is allowed to invest in U.S. Treasury or Agency obligations, U.S. government repurchase agreements, bankers' acceptances, commercial paper rated prime at the time of purchase that matures not more than 270 days after the date of purchase, mutual funds, and investment pools that are composed of authorized investment vehicles. The District has no investment policy that would further limit its investment choices. As of June 30, 2005, the District had no investments.

Concentration of credit risk – The District had no policy that would limit the amount that may be invested with any one issuer.

Custodial credit risk – deposits – In the case of deposits, this is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk. As of June 30, 2005, \$2,258,722 of the District's bank balance of \$2,482,505 was exposed to custodial credit risk because it was uninsured and uncollateralized.



At June 30, 2005, the School District's deposits and investments were reported in the basic financial statements in the following categories:

				Total	
	 vernmental Activities	 Fiduciary Funds		Primary Government	
Cash and cash equivalents	\$ 1,888,512	\$ 145,333	\$	2,033,845	

The breakdown between deposits and investments for the School District is as follows:

Deposits (checking and savings accounts, certificates of deposit) Petty cash and cash on hand	\$ 2,032,690 1,155
Total	\$ 2,033,845

#### **NOTE 4 - CAPITAL ASSETS**

A summary of the changes in governmental capital assets is as follows:

		Balance July 1, 2004	Additions	Disposals and <u>Adjustments</u>			Balance June 30, 2005
Assets not being depreciated							
Land	\$	77,000	\$ -	\$	-	\$	77,000
Construction in progress		675,484	-		(575,484)		100,000
Other capital assets							
Site improvements		1,830,850	-		-		1,830,850
Buildings and improvements		39,550,359	643,230		-		40,193,589
Buses and other vehicles		1,625,952	139,555		(102,798)		1,662,709
Furniture and equipment	_	6,064,796	18,913	_	-	_	6,083,709
Subtotal	_	49,824,441	801,698	_	(678,282)	_	49,947,857
Accumulated depreciation							
Site improvements		697,741	69,852		-		767,593
Buildings and improvements		6,003,159	800,813		-		6,803,972
Buses and other vehicles		1,032,009	120,031		(102,798)		1,049,242
Furniture and equipment	_	3,188,217	476,013	_		_	3,664,230
Subtotal	_	10,921,126	1,466,709	_	(102,798)	_	12,285,037
Net capital assets	\$	38,903,315	\$ (665,011)	\$	(575,484)	\$	37,662,820

Depreciation for the fiscal year ended June 30, 2005, amounted to \$1,466,709. The School District determined that it was impractical to allocate depreciation to the various governmental activities as the assets serve multiple functions.



# NOTE 5 - INTERFUND RECEIVABLE AND PAYABLE AND TRANSFERS

Individual interfund receivable and payable balances at June 30, 2005, were:

Fund	Receivable	Payable	Purpose
General Fund	\$ 7,863	\$ 24,519	Reimbursement of District expenditures paid by other funds, transfer of monies to the public improvement fund and pooling of cash for investment purposes.
Athletics Fund	23,927	-	Reimbursement of District expenditures paid by other funds
Capital Projects	-	2,532	Reimbursement of District expenditures paid by other funds
Food Service	-	5,331	Reimbursement of District expenditures paid by other funds
Community Service	592		Reimbursement of District expenditures paid by other funds
	\$ 32,382	\$ 32,382	

Management does not anticipate individual interfund balances to remain outstanding for periods in excess of one year.

Interfund transfers consist of the following:

	T _	ransfers Out	 ransfers In
General Fund	\$	391,506	\$ 40,050
Athletic Fund		-	391,506
Community Service Fund		21,553	-
Food Service fund		18,497	-
2001 Debt Service Fund		180,000	-
2002 Debt Service Fund	_		180,000
Total	\$	611,556	\$ 611,556

These transfers were made to cover the costs of School District programs that were in excess of revenues generated from those activities.

#### **NOTE 6 - DEFERRED REVENUE**

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of deferred revenue are as follows:

	 Unearned
Grant and categorical aid payments received prior to meeting all eligibility requirements	\$ 154,222
Total	\$ 154,222



#### NOTE 7 - STATE AID ANTICIPATION NOTE

The District issues state aid anticipation notes in advance of state aid collections, depositing the proceeds in the General Fund. These notes are necessary because the District receives state aid from October through the following August for its fiscal year ending June 30<sup>th</sup>.

Short-term debt activity for the year ended June 30, 2005 was as follows:

	Beginning Balance	Proceeds	Repayments	Ending Balance
State aid anticipation note	\$ 2,000,000	\$ 2,250,000	\$ 2,000,000	\$ 2,250,000

#### **NOTE 8 - LONG-TERM DEBT**

The School District issues bonds, notes, and other contractual commitments to provide for the acquisition and construction of major capital facilities and the acquisition of certain equipment. General obligation bonds are direct obligations and pledge the full faith and credit of the School District. Other long-term obligations include compensated absences, claims and judgments, termination benefits, and certain risk liabilities.

Long-term obligation activity can be summarized as follows:

	_	Beginning Balance	_	Additions	<u>_</u> F	Reductions	_	Ending Balance		mount Due Vithin One Year
Government obligation bonds	\$	32,765,000	\$	7,440,000	\$	8,420,000	\$	31,785,000	\$	1,515,000
Contracts payable		250,483		109,550		107,216		252,817		112,523
School Bond Loan Fund		2,510,862		898,241		-		3,409,103		-
Durant Bond		163,605		-		-		163,605		12,395
Compensated absences		807,582		60,030		-		867,612		-
Unamortized premium		-		301,785		-		301,785		-
Unamortized deferred amount on refunding and bond										
issuance costs	_	-	_	(786,785)	_	-	_	(786,785)	_	
Total	\$	36,497,532	\$	8,022,821	\$	8,527,216	\$	35,993,137	\$	1,639,918

# General obligation bonds payable at June 30, 2005, consists of the following:

\$7,440,000 refunding bonds due in annual installments of \$45,000 to \$1,215,000 through May 1, 2019, interest at 3.00% to 5.00%	\$ 7,440,000
\$6,700,000 building and site bond due in annual installments of \$615,000 through May 1, 2013, interest at 3.50% to 5.00%	4,920,000
\$27,945,000 building and site bond due in annual installments of \$120,000 to \$1,225,000 through May 1, 2029, interest at 4.00% to 5.50%	18,210,000
\$1,865,000 building and site bond due in annual installments of \$115,000 to \$120,000 through May 1, 2015, interest at 4.55% to 5.15%	1,170,000
330,000 energy conservation improvement bond due in annual installments of $45,000$ through May 1, 2006, interest at $5.75%$	 45,000
Total general obligation bonded debt	\$ 31,785,000



Future principal and interest requirements for bonded debt is as follows:

Year Ending June 30,	_	Principal	al Interest		_	Total
2006 2007 2008 2009 2010 2011-2015 2016-2020 2021-2025	\$	1,515,000 1,470,000 1,470,000 1,470,000 1,470,000 7,280,000 6,085,000 6,125,000	\$	1,421,800 1,410,932 1,351,892 1,291,146 1,228,746 5,125,118 3,554,575 2,143,750	\$	2,936,800 2,880,932 2,821,892 2,761,146 2,698,746 12,405,118 9,639,575 8,268,750
2026-2029		4,900,000		612,500	_	5,512,500
	<u>\$</u>	31,785,000	<u>\$</u>	18,140,459	<u>\$</u>	49,925,459

The general obligation bonds are payable from the Debt Service Funds. As of June 30, 2005, the fund had a balance of \$129,805 to pay this debt. Future debt and interest will be payable from future tax levies.

Other bonds consist of the following:

\$256,087 Durant Refunding serial bonds due in	
annual installments through 5/15/2013; interest at 4.76%	\$ 163,605
due annually	 

These bond obligations issued by PA 142 are payable solely from and are secured solely by an assignment by each School District of certain categorical State School Aid payments. The State Legislature has no obligation to make such appropriations. In the event the Legislature

fails to appropriate funds, the School District is under no obligation for repayment of the debt obligation issued by PA 142.

Future principal and interest requirements are as follows:

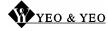
	Principal		Interest		Total		
2006	\$	12,395	\$	5,588	\$	17,983	
2007		12,983		4,997		17,980	
2008		13,604		4,380		17,984	
2009		60,502		24,362		84,864	
2010		14,930		3,053		17,983	
2011-2013		49,191	_	4,756	_	53,947	
	\$	163,605	\$	47,136	\$	210,741	

### **Energy Conservation Improvement Bonds**

The 1996 Energy Conservation Improvement Bonds are due May 1, 2006. The bonds are issued under the Qualified Zone Academy Bond program. Interest is eliminated through a tax credit.

#### State School Bond Loan

The state school bond loan consists of a borrowing agreement with the State of Michigan for the purpose of meeting the financing of current debt maturities. Management of the School District anticipates that as the other bonds mature, the revenues provided by the debt millage will be sufficient to satisfy the future debt service requirements of the bonds and all necessary borrowing from the State School Bond Loan Fund. During the year, the School District borrowed \$898,241 and had an outstanding balance of \$2,510,862, from the State School Bond Loan Fund. The School District has



agreed to repay the loan amount with interest at rates and at times to be determined by the State Treasurer.

Future principal and interest requirements are as follows:

		<u>Principal</u>	Interest	Total
Compensated Absences				
	2006	\$ 112,523	\$ 8,119	\$ 120,642
Accrued compensated absences at June 30, 2005, consists of	2007	54,979	4,277	59,256
\$ 3,533 of vacation hours earned and vested and \$ 864,079 in	2008	56,641	2,615	59,256
accrued sick time benefits.	2009	28,674	903	29,577
Contracts		\$ 252,817	\$ 15,914	\$ 268,731

Contracts payable at June 30, 2005 consists of the following:

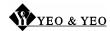
		Ü
\$191,321 bus contracts due in annual installments of \$24,157 through October 23, 2005, interest at 4.99%	\$	24,157
\$255,000 bus garage contract due in annual installments of \$35,000 through May 1, 2006, interest at 5.85%		35,000
\$110,907 bus contract due in annual installments of \$27,239 to \$28,842 through July 15, 2007, interest at 2.90%		84,110
\$109,550 bus contract due in annual installments of \$26,127 to \$28,674 through July 21, 2008, interest at 3.10%	_	109,550
Total contracts payable	\$	<u>252,817</u>

#### **Advance Refunding**

On June 24, 2005, the School District issued general obligation bonds of \$7,440,000 (par value) with an interest rate of 3.000% to 5.000% to advance refund term bonds with an interest rate of 5.500% and a par value of \$6,955,000. The term bonds mature on May 1, 2019. The general obligation bonds were issued at a premium and after paying issuance costs of \$79,815, the net proceeds were \$7,741,785. The net proceeds from the issuance of the general obligation bonds were deposited with an escrow agent to provide debt service payments until the term bonds mature. The advance refunding met the requirements of an in-substance debt defeasance and the term bonds were removed from the School District's financial statements.

As a result of the advance refunding, the School District reduced its total debt service requirements by \$ 11,390,750, which resulted in an economic gain of \$ 302,825.

The advanced refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$ 385,666. This amount, together with the issuance costs, is reported in the accompanying statement of net assets as a reduction of bonds payable and is being charged to activities through fiscal year 2019.



### Portland Public Schools Notes to Financial Statements June 30, 2005

#### **NOTE 9 - RISK MANAGEMENT**

The School District is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (workers' compensation) and certain medical benefits provided to employees. The School District has purchased commercial insurance for health and vision claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in the past three fiscal years.

The School District is subject to the Michigan Employment Security Act and has elected to pay unemployment claims on a direct self-insured basis. Under this method the School District must reimburse the Employment Commission for all benefits charged against the School District for the year. The School District had \$7,222 of unemployment compensation expense for the year ended June 30, 2005.

The School District participates in a public entity risk pool through the School Employers Group for general liability, property and casualty claims. With the exception of unemployment described above, this program provides substantially all the insurance needs of the School District. The possibility of additional liabilities in excess of current year contributions exists, however, since the amounts are indeterminable and believed to be immaterial, no contingent liabilities or assets have been recognized on the School District's financial statements for the year ended June 30, 2005.

#### **NOTE 10 - DEFINED BENEFIT PENSION PLAN**

### **Plan Description**

The School District has a defined benefit pension plan covering substantially all employees. The plan is operated by the State of

Michigan's Public School Employees Retirement System (MPSERS), which is a cost-sharing public employee retirement system (PERS).

The pension plan provides retirement, survivor and disability benefits to plan members and their beneficiaries.

MPSERS operates within the Michigan Department of Management and Budget, Office of Retirement Systems who has the authority to establish and amend benefit provisions. The Michigan Department of Management and Budget issues a publicly available financial report that includes financial statements and required supplementary information for MPSERS. That report may be obtained by writing to:

Office of Retirement Services P.O. Box 30171 Lansing, Michigan 48909-7671 800-381-5111

### **Funding Policy**

The School is required by State statute to contribute to MPSERS an actuarially determined percentage of payroll for all participating employees. Additionally, employees participating in the Member Investment Plan contributed 3% to 4.3% of their covered wages through payroll deduction. In addition to retirement benefits, a portion of the total MPSERS contribution is allocated to cover health, dental and vision benefits. The following table discloses pertinent information relative to MPSERS funding for the three-year period beginning July 1, 2002 through June 30, 2005.



### Portland Public Schools Notes to Financial Statements June 30, 2005

		<u>Y</u>	'ear	Ended June 3	<u>0.</u>	
		2005	_	2004		2003
Funding Percentage Range	12.9	99%-14.87%		12.99%	12.	17%-12.99%
Total school, payroll	\$	8,980,116	\$	8,283,173	\$	8,466,884
Total covered payroll		8,925,012		7,788,139		8,103,231
School contributions		1,294,590		1,075,985		1,108,885
Employee MIP contributions		272,319		252,861		255,591
Tax deferred payment program						
Portion of school contribution						
covering health, dental and						
vision benefits		44%		47%		46%

#### **Trend Information**

Ten-year historical trend information is presented in the September 30, 2004, PERS Comprehensive Annual Financial Report. This information is useful in assessing the pension plan's accumulation of sufficient assets to pay pension benefits as they become due. The total benefit obligations and net assets available for benefits as of September 30, 2003, the latest date for which information is available, approximates \$ 44.8 billion and \$ 38.7 billion, respectively. The School's share of the total current actuarially determined employer contribution requirement under MPSERS was less than 1% for the year ended September 30, 2004.

### **Post Employment Benefits**

In addition to the pension benefits described above, the School District provides post-retirement health care, dental, and vision benefits for retirees and beneficiaries through Michigan Public School Employees Retirement System (MPSERS).

Expenditures for these benefits are recognized on a cash disbursement basis. During the year ended September 30, 2004, statewide expenditures of \$ 666 million were recognized for post-retirement health care, dental and vision. This represented

approximately 22% of the total expenditures of the Michigan Public School Employees Retirement System.

#### **NOTE 11 - DEFERRED COMPENSATION PLAN**

On December 11, 1979, the School District established a deferred compensation plan for its employees, under Section 457 of the Internal Revenue Code. A local credit union was selected as the third party administrator of the plan. On March 8, 1983 the plan was terminated and future employee contributions were disallowed. Interest will continue to accrue on the balances which existed at that point, until the funds are withdrawn upon an employee's separation from service, occurrence of an unforeseeable emergency, or the death of an employee.

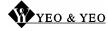
#### **NOTE 12 - FUND EQUITY**

Specific reservations on fund equity include:

<u>Reserved for debt servicet</u> – This reserve was created to segregate a portion of the fund balance account for debt retirement, including both principal payments and interest payments. The reservation was established to satisfy legal restrictions imposed by various bond agreements.

<u>Reserved for capital projects</u> – This reserve was created to indicate that the portion of fund balance represented by capital improvements is not available for appropriation and expenditure.

<u>Reserved for prepaid expenditures</u> – This reserve was created to indicate that the portion of fund balance represented by prepaid expenditures is not available for appropriation.



### Portland Public Schools Notes to Financial Statements June 30, 2005

#### **NOTE 13 - CONTINGENT LIABILITIES**

Amounts received or receivable from grantor agencies are subjected to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of costs which may be disallowed by the grantor cannot be determined at this time although the School District expects such amounts, if any, to be immaterial. A separate report on federal compliance has been issued for the year ended June 30, 2005.

#### **NOTE 14 - SUBSEQUENT EVENT**

Subsequent to June 30, 2005, the School District has paid the balance of the \$2,250,000 and accrued interest on the short-term state aid anticipation note borrowed in August of 2004 and has subsequently borrowed \$2,110,000 in short-term state aid anticipation notes through the Michigan Municipal Bond Authority. Proceeds from the borrowing will be distributed to the School District in August of 2005.

On July 26, 2005 the Board of Education passed a resolution authorizing the School District to borrow \$105,000 to purchase two new buses. The loan is payable in annual installments of \$24,895 to \$27,640 through August 15, 2009, with interest of 3.50%.



### Required Supplemental Information

### Budgetary Comparison Schedule - General Fund Year Ended June 30, 2005

Budgeted Original  \$ 956,880 13,580,647 330,907	Final  \$ 919,307	Actual	(Under) Final Budget
\$ 956,880 13,580,647	\$ 919,307		Final Buuget
13,580,647		Ф 000 000	
		\$ 929,690	\$ 10,383
330,907	13,576,061	13,575,313	(748)
	406,660	380,024	(26,636)
577,158	675,948	599,049	(76,899)
15,445,592	15,577,975	15,484,076	(93,899)
112,000	136,346	149,605	13,259
15,557,592	15,714,321	15,633,681	(80,640)
7 200 783	7 236 744	7 270 993	34,249
	, ,		(19,260)
	· · ·		2,268
143,103	174,000	170,340	2,200
554 978	578 528	579 907	1,379
'	,	,	(21,655)
			(3,186)
,	,	,	(13,489)
'			(6,813)
1,435,157	1,413,072		(33,870)
1,273,958	1,028,488	1,056,613	28,125
50,000	189,555	139,555	(50,000)
355,000	349,842	342,842	(7,000)
147,216	147,215	147,192	(23)
15,341,316	15,153,169	15,063,894	(89,275)
426,293	430,160	391,506	(38,654)
15,767,609	15,583,329	15,455,400	(127,929)
(210,017)	130,993	178,281	47,289
487,341	487,341	487,341	
\$ 277,324	\$ 618,334	\$ 665,622	\$ 47,289
	15,445,592 112,000 15,557,592 7,290,783 1,708,959 145,165 554,978 647,736 454,653 966,697 311,014 1,435,157 1,273,958 50,000 355,000 147,216 15,341,316 426,293 15,767,609 (210,017) 487,341 \$ 277,324	15,445,592       15,577,975         112,000       136,346         15,557,592       15,714,321         7,290,783       7,236,744         1,708,959       1,604,839         145,165       174,680         554,978       578,528         647,736       725,911         454,653       278,754         966,697       1,128,792         311,014       296,749         1,435,157       1,413,072         1,273,958       1,028,488         50,000       189,555         355,000       349,842         147,216       147,215         15,341,316       15,153,169         426,293       430,160         15,767,609       15,583,329         (210,017)       130,993         487,341       487,341         \$ 277,324       \$ 618,334	15,445,592         15,577,975         15,484,076           112,000         136,346         149,605           15,557,592         15,714,321         15,633,681           7,290,783         7,236,744         7,270,993           1,708,959         1,604,839         1,585,579           145,165         174,680         176,948           554,978         578,528         579,907           647,736         725,911         704,256           454,653         278,754         275,568           966,697         1,128,792         1,115,303           311,014         296,749         289,936           1,435,157         1,413,072         1,379,202           1,273,958         1,028,488         1,056,613           50,000         189,555         139,555           355,000         349,842         342,842           147,216         147,215         147,192           15,341,316         15,153,169         15,063,894           426,293         430,160         391,506           15,767,609         15,583,329         15,455,400           (210,017)         130,993         178,281           487,341         487,341         487,341

### Other Supplemental Information

### Combining Balance Sheet - Nonmajor Governmental Funds June 30, 2005

		Nonma	nior Sno	ecial Revenue	Eunde		la		l		Total Ionmajor	
		nmunity ervices		Athletics		Food Service	lonmajor ital Projects Fund	N	lonmajor Debt Funds		Governmental Funds	
Assets										-		
Cash	\$	-	\$	-	\$	-	\$ 107,453	\$	26,604	\$	134,057	
Accounts receivable		4,132		-		2,565	3,600		-		10,297	
Due from other funds		592		23,927		-	-		-		24,519	
Due from other governmental units		-		-		3,458	-		1,898		5,356	
Prepaid expenditures		258		1,404		1,763	-		-		3,425	
Inventory		<u> </u>				7,726	 <u>-</u>				7,726	
Total assets	\$	4,982	\$	25,331	\$	15,512	\$ 111,053	\$	28,502	\$	185,380	
Liabilities and Fund Balance												
Liabilities												
Accounts payable	\$	-	\$	21,573	\$	9,160	\$ -	\$	250		30,983	
Retainage payable		-		-		-	100,000		-		100,000	
Due to other funds		-		-		5,331	2,533		-		7,864	
Salaries payable		4,066		2,956		833	-		-		7,855	
Accrued FICA and retirement		916		802		188	 -		-		1,906	
Total liabilities		4,982		25,331		15,512	 102,533		250		148,608	
Fund Balance												
Reserved for debt service		-		-		-	-		28,252		28,252	
Reserved for capital projects		-		-		-	8,520		-		8,520	
Undesignated	-	-				-	 <u> </u>		-		<u> </u>	
Total fund balance							 8,520		28,252		36,772	
Total liabilities and fund balance	\$	4,982	\$	25,331	\$	15,512	\$ 111,053	\$	28,502	\$	185,380	



### Other Supplemental Information

### Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Governmental Funds

Year Ended June 30, 2005

	Nonmajo	or Special Revenu	e Funds	Nonmajor	Nonmajor	Total Nonmajor Governmental Funds	
	Community Services	Athletics	Food Service	Capital Projects Fund	Debt Funds		
Revenues Local State Federal	\$ 128,781 - 	\$ 93,495 - -	\$ 414,423 21,278 141,839	\$ 7,311 - 	\$ 432,242 - -	\$ 1,076,252 21,278 141,839	
Total revenues	128,781	93,495	577,540	7,311	432,242	1,239,369	
Other Financing Sources Loan proceeds Transfers from general fund	<u>-</u>	- 391,506	<u>-</u>	<u>-</u>	418,624 180,000	418,624 571,506	
Total other financing sources		391,506			598,624	990,130	
Total revenues and other sources	128,781	485,001	577,540	7,311	1,030,866	2,229,499	
Expenditures Food services Athletics Community services Debt service Capital projects Capital outlay	- - 107,228 - - -	- 485,001 - - - - -	551,160 - - - - - 7,883	- - - - 10,125 70,212	- - - 1,022,829 - -	551,160 485,001 107,228 1,022,829 10,125 78,095	
Total expenditures	107,228	485,001	559,043	80,337	1,022,829	2,254,438	
Other Financing Uses Transfers to general fund Total other financing uses	<u>21,553</u> 21,553		<u>18,497</u> 18,497	<u> </u>		<u>40,050</u> 40,050	
Total expenditures and other financing uses	128,781	485,001	577,540	80,337	1,022,829	2,294,488	
Net change in fund balance  Fund balance - beginning	-	-		(73,026) 81,546	8,037 20,215	(64,989) 101,761	
Fund balance - ending	\$ -	\$ -	\$ -	\$ 8,520	\$ 28,252	\$ 36,772	

### Other Supplemental Information

### **General Fund**

## Comparative Balance Sheet June 30, 2005 and 2004

	2005	2004
Assets		
Cash	\$ 1,660,004	\$ 1,538,769
Accounts receivable	59,014	40,550
Due from other funds	7,863	-
Due from other governmental units	2,648,846	2,355,389
Prepaid expenditures	69,096	60,669
Total Assets	\$ 4,444,823	\$ 3,995,377
Liabilities and Fund Balance		
Liabilities		
Accounts payable	\$ 219,691	\$ 171,015
Note payable	2,250,000	2,000,000
Due to other funds	24,518	84,130
Due to other governmental units	26,602	26,602
Salaries payable	866,957	861,007
Accrued expenses	49,067	48,076
Accrued FICA and retirement	188,144	176,364
Deferred revenue	154,222	140,842
Total liabilities	3,779,201	3,508,036
Fund Balance		
Reserved for prepaid expenditures	69,096	60,669
Unreserved	596,526	426,672
Total fund balance	665,622	487,341
Total Liabilities and Fund Balance	\$ 4,444,823	\$ 3,995,377
6 - 3		YEO & YEO

### Other Supplemental Information General Fund

### Statement of Revenues Compared to Budget

			2004					
	Final Budget			Actual		Over (Under) Budget		Actual
Revenue From Local Sources Property tax levy Transportation fees Earnings from investments Rental of school property Other local revenue	\$	831,307 13,500 21,000 4,000 49,500	\$	831,739 17,212 21,189 4,009 55,541	\$	432 3,712 189 9 6,041	\$	756,581 15,588 4,422 5,308 170,852
Total revenue from local sources		919,307	_	929,690	_	10,383		952,751
Revenue From State Sources Grants - unrestricted State school aid Grants - restricted At risk Early childhood Special education Drivers education Adult education Total revenue from state sources		12,632,481 131,984 119,805 682,431 - 9,360 13,576,061	_	12,630,842 131,975 119,805 682,432 - 10,259 13,575,313	_	(1,639) (9) - - - 899 (748)		12,408,015 89,134 36,300 740,120 18,276 12,101 13,303,946
Revenue From Federal Sources Grants - restricted - received through state Title I Title V Improving teaching quality/Title II Connected math Other		189,786 2,457 124,826 86,591 3,000	_	164,545 1,192 123,121 86,418 4,748	_	(25,241) (1,265) (1,705) (173) 1,748	_	193,837 907 79,183 - 4,163
Total revenues from federal sources		406,660	_	380,024		(28,211)	_	278,090

### Other Supplemental Information General Fund

### Statement of Revenues Compared to Budget For the Year Ended June 30, 2005 with Comparative Totals for June 30, 2004

		2004		
	Final Budget	Actual	Over (Under) Budget	Actual
Received From Intermediate Sources Special education Other	675,948	599,049 	(76,899)	521,308 21,945
Total intermediate sources	675,948	599,049	(76,899)	543,253
Other Financing Sources				
Loan proceeds	109,555	109,555	-	110,907
Transfers from other funds	26,791	40,050	13,259	9,826
Total other financing sources	136,346	149,605	13,259	120,733
Total Revenues and Other Financing Sources	\$ 15,714,321	<u>\$ 15,633,681</u>	\$ (82,216)	\$ 15,198,773



### Other Supplemental Information General Fund

### Statement of Expenditures Compared to Budget

		2005		2004
Instruction Basic programs	Final Budget	Actual	Over (Under) Budget	Total
Elementary				
Salaries	\$ 2,323,518	\$ 2,324,976	\$ 1,458	\$ 2,246,619
Employee benefits	1,067,836	1,077,317	9,481	1,048,538
Purchased services	2,600	1,036	(1,564)	4,302
Supplies	44,580	42,531	(2,049)	46,120
Other	6,200	3,607	(2,593)	3,306
Total elementary	3,444,733	3,449,467	4,734	3,348,885
Middle school				
Salaries	1,194,852	1,185,118	(9,734)	1,098,995
Employee benefits	559,839	601,737	41,898	498,548
Purchased services	900	274	(626)	1,012
Supplies	26,625	25,506	(1,119)	44,827
Other	750_	565	(185)	1,815
Total middle school	1,782,965	1,813,200	30,235	1,645,197
High school				
Salaries	1,338,322	1,340,956	2,634	1,307,619
Employee benefits	614,274	613,249	(1,025)	593,107
Purchased services	25,950	24,097	(1,853)	22,696
Supplies	28,000	27,553	(447)	27,965
Other	2,500	2,471_	(29)	3,074
Total high school	2,009,046_	2,008,326	(720)	1,954,461



### Other Supplemental Information General Fund

### Statement of Expenditures Compared to Budget

		2004		
			Over	
	Final		(Under)	
	 Budget	Actual	Budget	Total
Added needs				
Special education				
Salaries	\$ 898,501	\$ 892,712	. , ,	
Employee benefits	396,557	403,710	7,153	389,004
Purchased services	1,350	698	` ,	613
Supplies	2,000	886	6 (1,114)	6,918
Other	 3,000	1,572	2 (1,428)	<u> </u>
Total special education	 1,301,407	1,299,578	(1,829)	1,298,566
Compensatory education				
Salaries	137,405	138,010	605	124,084
Employee benefits	49,128	48,517		
Purchased services	4,500	1,016	` ,	7,342
Supplies	16,367	2,825	, , ,	10,015
Other	 1,000		· , ,	249
Total compensatory education	 208,400	190,870	(17,530)	185,506
Vocational education				
Salaries	66,610	66,685	5 75	65,654
Employee benefits	28,422	28,446		26,202
Purchased services	 <u>-</u>	<u> </u>		300
Total vocational education	 95,032	95,13	<u> </u> 99	92,156



### Other Supplemental Information General Fund

### Statement of Expenditures Compared to Budget

		2005							
Adult continuing adjucation		Final Budget	Actual	Over (Under) Budget		Total			
Adult continuing education  Adult education - secondary									
Salaries	\$	136,200	\$ 138,058	\$ 1,858	\$	122,514			
Employee benefits	*	30,475	31,115	640	*	25,283			
Purchased services		-	-	-		636			
Supplies		7,505	7,315	(190)		7,426			
Other		500	460	(40)		1,391			
Total adult education - secondary		174,680	176,948	2,268		157,250			
Total Instruction		9,016,263	9,033,520	17,257		8,682,021			
Supporting Services									
Pupil services									
Speech pathology									
Salaries		129,468	129,497	29		128,532			
Employee benefits		55,437	53,957	(1,480)		53,290			
Purchased services		-	180	180		-			
Supplies		1,000	981	(19)		622			
Total speech pathology		185,905	184,615	(1,290)		182,444			
Guidance services									
Salaries		218,257	219,867	1,610		215,407			
Employee benefits		103,109	102,841	(268)		97,936			
Purchased services		33,800	33,086	(714)		32,109			
Other		530	532	2					
Total guidance services		355,697	356,326	629		345,452			



### Portland Public Schools Other Supplemental Information

### General Fund

### Statement of Expenditures Compared to Budget

_		2004			
	Final <u>Budget</u>			Over (Under) Budget	Total
Teacher consultant Salaries Employee benefits	\$ 24,36 12,56		24,363 14,603	\$ - 2,039	\$ - -
Total teacher consultant	36,92	7	38,966	2,039	
Instructional staff services Improvement of instruction Salaries Employee benefits Purchased services Supplies Other	5,40 1,21 29,28 28,32 5,33	0 6 5	7,168 1,626 18,336 25,623 7,264	1,765 416 (10,950) (2,702) 1,929	4,813 987 29,768 38,011 2,208
Total improvement of instruction	69,55	9	60,017	(9,542)	75,787
Library Salaries Employee benefits Purchased services Supplies	95,11 79,95 4,60 7,36	5 0	96,405 76,152 3,432 7,803	1,290 (3,803) (1,168) 438	90,963 81,465 3,528 11,184
Total library	187,03	4	183,792	(3,242)	187,140
Other instructional staff services Salaries Employee benefits Purchased services Supplies Other	103,11 59,40 196,80 22,50 87,50	7 0 0	100,546 59,760 189,805 19,591 90,745	(2,566) 353 (6,995) (2,909) 3,245	97,123 51,815 282,289 33,295 46,514
Total other insturctional staff services	469,31	8	460,447	(8,871)	511,036

### Other Supplemental Information General Fund

### Statement of Expenditures Compared to Budget Year Ended June 30, 2005 with Comparative Totals for June 30, 2004

	2005							2004	
	Final Budget			Actual		Over (Under) Budget		Total	
General administrative services									
Board of education	_		_		_		_		
Purchased services	\$	49,450	\$	45,436	\$	(4,014)	\$	40,346	
Other		6,750		6,637		(113)	_	5,597	
Total board of education		56,200	-	52,073		(4,127)		45,943	
Executive administration									
Salaries		135,118		135,986		868		133,772	
Employee benefits		83,436		83,832		396		73,298	
Purchased services		2,000		1,944		(56)		2,652	
Other		2,000		1,733		(2 <del>67</del> )		1,701	
Total executive administration		222,554		223,495		941		211,423	
School administrative services									
Principal									
Salaries		603,047		592,352		(10,695)		554,932	
Employee benefits		317,673		314,464		(3,209)		280,412	
Purchased services		4,242		3,063		(1,179)		6,018	
Supplies		5,500		5,183		(317)		3,887	
Other		6,000		4,620		(1,380)		4,323	
Total principal		936,461		919,682		(16,779)		849,572	



### Other Supplemental Information

### **General Fund**

### Statement of Expenditures Compared to Budget

	2005								
	Final Budget	Actual	Over (Under) Budget	Total					
Other school administration Salaries Employee benefits Purchased services Supplies Other	\$ 103,023 79,908 6,900 1,000 1,500	\$ 107,633 80,672 4,832 1,215 1,269	\$ 4,610 764 (2,068) 215 (231)	\$ 104,986 73,035 5,525 2,261 1,690					
Total other school administration	192,331	195,621	3,290	187,497					
Business services Fiscal services									
Salaries	120,877	121,825	948	122,714					
Employee benefits	69,291	69,927	636	63,013					
Purchased services	33,600	29,772	(3,828)	34,244					
Supplies	3,500	3,543	43	2,145					
Other	1,250	438_	(812)	4,603					
Total fiscal services	228,519	225,505	(3,014)	226,719					
Other fiscal services									
Other	68,230	64,431	(3,799)	56,013					
Operations and maintenance									
Salaries	249,198	255,188	5,990	276,885					
Employee benefits	159,516	157,143	(2,373)	154,100					
Purchased services	468,590	450,092	(18,498)	443,990					
Supplies	533,153	514,404	(18,749)	452,435					
Other	2,615	2,375	(240)	2,343					
Total operations and maintenance	1,413,072	1,379,202	(33,870)	1,329,753					

### Other Supplemental Information General Fund

### Statement of Expenditures Compared to Budget

					2004			
		Final Budget		Actual	Over (Under) Budget			Total
Pupil transportation Salaries Employee benefits Purchased services Supplies Other	\$	544,342 265,176 18,450 195,720 4,800	\$	562,373 269,315 17,163 203,493 4,269	\$	18,031 4,139 (1,287) 7,773 (531)	\$	547,454 243,002 18,007 175,215 4,983
Total pupil transportation		1,028,488	_	1,056,613		28,125		988,661
Total Support Services		5,450,294	_	5,400,785		(49,509)		5,197,440
Capital Outlay Basic instruction Instructional staff services Pupil transportation		- - 189,555		- - 139,555		- - (50,000)		47,099 26,567 140,907
Total Capital Outlay		189,555	_	139,555		(50,000)		214,573
Intergovernmental payments		349,842		342,842		(7,000)		320,048
Debt Service		147,215	_	147,192		(23)		155,792
Other Financing Uses Transfer to School Service Fund		430,160		391,506		(38,654)		390,421
Total Other Financing Uses		430,160		391,506		(38,654)		390,421
Total Expenditures and Other Financing Uses	<u>\$</u>	15,583,329	<u>\$</u>	15,455,400	<u>\$</u>	(127,929)	\$	14,960,295 YEO & YEO

### **Special Revenue Funds**

### **Combining Balance Sheet**

### June 30, 2005 with Comparative Totals for 2004

			20	05				2004		
	Community Service		Athletics		Food Service		Total		Total	
Assets										
Accounts receivable Due from other funds Due from other governmental units Prepaid expenditures Inventory  Total Assets	\$ 	4,132 592 - 258 - 4,982	\$  23,927 - 1,404 - 25,331	\$ 	2,565 - 3,458 1,763 7,726 15,512	\$	6,697 24,519 3,458 3,425 7,726 45,825	\$	1,997 4,868 3,359 - 7,223 17,447	
Liabilities and Fund Balance										
Accounts payable Due to other funds Salaries payable Accrued FICA and retirement	\$	- - 4,066 916	\$ 21,573 - 2,956 802	\$	9,160 5,331 833 188	\$	30,733 5,331 7,855 1,906	\$	9,769 2,810 4,035 833	
Total Liabilities		4,982	25,331		15,512		45,825		17,447	
Fund Balance			 							
Total Liabilities and Fund Balance	\$	4,982	\$ 25,331	\$	15,512	\$	45,825	\$	17,447	



#### **Special Revenue Funds**

### Combining Statement of Revenues, Expenditures and Changes in Fund Balance

				2005		2004
	Commu Service		Athletics	Food Service	Total	Total
Revenues	•		•	<b></b>	<b>.</b>	
Lunches	\$	-	\$ -	\$ 411,382	\$ 411,382	\$ 394,599
Ala carte Tuition	400	-	-	3,041	3,041 128,781	3,754 112,996
Athletic receipts	128,7	81	- 93,495	-	93,495	80,639
State sources		_	93,493	21,278	21,278	23,304
Federal sources		-		97,407	97,407	81,916
Federal sources - entitlement commodities		_	-	40,760	40,760	34,348
Federal sources - bonus commodities				3,672	3,672	3,672
Total revenues	128,7	81	93,495	577,540	799,816	735,228
Other Financing Sources Transfers from general fund			391,506	<u>-</u>	391,506	390,421
Total revenues and other financing sources	128,7	81	485,001	577,540	1,191,322	1,125,649
Expenditures						
Salaries	78,7	'80	285,075	124,814	488,669	480,778
Employee benefits	21,4		81,359	48,400	151,217	139,106
Purchased services		243	53,458	102,814	156,515	157,899
Supplies and other	6,7	47	65,109	275,132	346,988	314,448
Capital outlay			<u> </u>	7,883	7,883	23,592
Total expenditures	107,2	28	485,001	559,043	1,151,272	1,115,823
Other Financing Uses						
Transfers to general fund	21,5	553_		18,497	40,050	9,826
Total expenditures and other financing uses	128,7	81	485,001	577,540	1,191,322	1,125,649
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses		-	-	-	-	-
Fund Balance, July 1				<del>-</del>	<u> </u>	
Fund Balance, June 30	\$		\$ -	\$ -	\$ -	<u>\$ -</u>

#### Special Revenue Funds

## Combining Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual Year Ended June 30, 2005

		munity rvice	Athle	etics	Food	Service	To	tals
	Final		Final		Final		Final	
Revenues	Budget	Actual	Budget	Acutal	Budget	Actual	Budget	Actual
Lunches	\$ -	\$ -	\$ -	\$ -	\$ 405,200	\$ 411,382	\$ 405,200	\$ 411,382
Ala carte	Ψ -	Ψ -	Ψ -	Ψ -	3,200	3,041	3,200	3,041
Tuition	120.000	128,781	_	_	-	-	120,000	128,781
Athletic receipts	-	-	88.600	93,495	_	_	88,600	93,495
State sources	_	_	-	-	21,278	21,278	21,278	21,278
Federal sources	-	-	-	-	92,000	97,407	92,000	97,407
Federal sources - entitlement commodities	-	-	-	_	-	40,760	-	40,760
Federal sources - bonus commodities						3,672		3,672
Total revenues	120,000	128,781	88,600	93,495	521,678	577,540	730,278	799,816
Other Financing Sources								
Transfers from general fund			430,160	391,506			430,160	391,506
Total revenues and other financing sources	120,000	128,781	518,760	485,001	521,678	577,540	1,160,439	1,191,322
Expenditures								
Salaries	71,696	78,780	275,997	285,075	126,862	124,814	474,555	488,669
Employee benefits	23,246	21,458	80,788	81,359	48,933	48,400	152,967	151,217
Purchased services	-	243	50,700	53,458	99,550	102,814	150,250	156,515
Supplies and other	5,400	6,747	66,425	65,109	230,800	275,132	302,625	346,988
Capital outlay					7,900	7,883	7,900	7,883
Total expenditures	100,341	107,228	473,910	485,001	514,045	559,043	1,088,297	1,151,272
Other Financing Uses								
Transfers to general fund	19,159	21,553			7,633	18,497	26,792	40,050
Total expenditures and other financing uses	119,500	128,781	473,910	485,001	521,678	577,540	1,115,089	1,191,322
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	500	-	44,850	-	-	-	45,350	-
Fund Balance, July 1								
Fund Balance, June 30	\$ 500	<u>\$ -</u>	\$ 44,850	\$ -	<u>\$ -</u>	\$ -	\$ 45,350	<u>\$</u>

### **Debt Service Funds**

### **Combining Balance Sheet**

				2004					
	1997 2001 Issue Issue		2002 Issue					Total	
Assets									
Cash Due from other governmental units Accounts receivable  Total Assets	\$ 	11,675 674 - 12,349	\$  94,451 7,102 - 101,553	\$ 	14,929 1,224 - 16,153	\$ 	121,055 9,000 - 130,055	\$ 	181,309 - 45 181,354
Liabilities and Fund Balance									
Accounts payable	\$	-	\$ -	\$	250	\$	250	\$	-
Fund Balance		12,349	101,553		15,903		129,805		181,354
Total Liabilities and Fund Balance	\$	12,349	\$ 101,553	\$	16,153	\$	130,055	\$	181,354



#### **Debt Service Funds**

### Combining Statement of Revenues, Expenditures and Changes in Fund Balance

	_			2	005				 2004
	_	1997 Issue		2001 Issue		2002 Issue		Total	 Total
Revenues Local sources Property tax levy Penalties and delinquent taxes Earnings on investments	\$	152,692 - 943	\$	1,610,203 217 6,752	\$	277,621 - 986	\$	2,040,516 217 8,681	\$ 1,907,511 855 1,754
Total revenues	_	153,635		1,617,172		278,607	_	2,049,414	1,910,120
Other Financing Sources Loan proceeds Proceeds from refunding bonds Transfers in	_	28,538 - -		479,617 7,741,785 -	_	390,086 - 180,000		898,241 7,741,785 180,000	 1,221,802 - -
Total other financing sources	_	28,538		8,221,402		570,086		8,820,026	1,221,802
Total revenues and other financing sources	_	182,173	_	9,838,574	_	848,693	_	10,869,440	3,131,922
Expenditures Redemption of bonds Interest on debt Fees	_	115,000 61,960 300		695,000 1,281,125 250		615,000 230,318 251		1,425,000 1,573,403 801	1,410,000 1,617,371 1,363
Total expenditures	_	177,260		1,976,375	_	845,569		2,999,204	 3,028,734
Other financing uses Payments to refund debt escrow agent Refunding issuance costs Transfers out		- - -		7,661,970 79,815 180,000		- - -		7,661,970 79,815 180,000	 - - -
Total other financing uses	_	-		7,921,785	_	-	_	7,921,785	 -
Total expenditures and other financing uses	_	177,260		9,898,160	_	845,569	_	10,920,989	3,028,734
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses		4,913		(59,586)		3,124		(51,549)	103,188
Fund Balance, July 1		7,436		161,139	_	12,779		181,354	78,166
Fund Balance, June 30	\$	12,349	\$	101,553	\$	15,903	\$	129,805	\$ 181,354



# Capital Projects Funds Combining Balance Sheet June 30, 2005 and 2004

	2005	2004
Assets		
Cash Accounts receivable Due from other funds	\$ 107,453 3,600 ———————————————————————————————————	
Total Assets	<u>\$ 111,053</u>	<u>1,364,731</u>
Liabilities and Fund Balance		
Accounts payable Retainage payable Due to other funds	\$ - 100,000 2,533	
Total Liabilities	102,533	1,283,185
Fund Balance	8,520	81,546
Total Liabilities and Fund Balance	\$ 111,053	_ \$1,364,731_



### **Capital Projects Funds**

### Comparative Statement of Revenues, Expenditures and Changes in Fund Balance Year Ended June 30, 2005 and 2004

	 2005	2004		
Revenues Local sources Investment income	\$ 7,311	\$	51,361	
Total revenues	 7,311		51,361	
Expenditures				
Purchased services Other Capital outlay	6,963 3,162 70,212		164,252 13,528 10,917,105	
Total expenditures	 80,337		11,094,885	
Deficiency of reveunes and other financing sources over expenditures and other financing uses	(73,026)		(11,043,524)	
Fund Balance - July 1	81,546		11,125,070	
Fund Balance - June 30	\$ 8,520	\$	81,546	



### Agency Fund Comparative Balance Sheet June 30, 2005 and 2004

			2005	_	2004
	Assets				
Cash		<u>\$</u>	145,333	<u>\$</u>	121,931
	Liabilities				
Due to student gro	pups	\$	145,333	\$	121,931



### **Agency Fund**

	Due to Student Groups July 1, 2004	Cash Receipts	Cash Disbursements	Due to Student Groups June 30, 2005
Student activities				
Westwood:				
Westwood activity	\$ 3,672	\$ 61,738	\$ 48,302	\$ 17,108
Oakwood:				
Oakwood activity	15,293	25,637	22,950	17,980
Middle school:				
Art fees	84	<u>-</u>	<u>-</u>	84
Band	284	2,611	2,376	519
Careers	215	1,430	1,339	306
Categorical room	4	-	-	4
C.H.I.P.	537	771	877	431
Computer club	18	<u>-</u>	<u>-</u>	18
Dowling dance	417	1,983	2,804	(404)
Drug abuse	564	-	<del>-</del>	564
Foods class	99	760	674	185
Home economics	221	-	49	172
Interest/miscellaneous	71	-	-	71
Internal Bldg. (Maint.)	20	330	334	16
Language arts	200	-	-	200
Library	230	3,573	3,367	436
Math tutoring	103	-	-	103
Math-MI State (Keusch)	116	-	-	116
Revolving - all others	385	2,271	2,144	512
Scholarships	2,491	894	390	2,995
Ski club	298	-	-	298
Slush fund - Roesler	134	-	-	134
Social studies	(1,479)	-	575	(2,054)
Social studies - 8th	1,896	3,514	198	5,212
Student council	7,854	9,722	7,487	10,089
Total carried forward	33,727_	115,234	93,866	55,095

### Portland Public Schools Agency Fund

	Due to Student Groups July 1, 2004			<u>Disk</u>	Cash <u>Disbursements</u>		Due to Student Groups June 30, 2005
Total brought forward	\$ 3	33,727	\$ 115,234	1 \$	93,866	\$	55,095
Student vending		226	-		-		226
Tech ed (Wood shop)		466	68	5	823		328
Thanksgiving		16	-		-		16
Trip - 6th grade		1,035	22,233	3	21,921		1,347
Trio - 8th grade		2,285	24,610	)	24,699		2,196
Wharton		1,095	10,539	)	9,205		2,429
Wharton 6th		(394)	-		-		(394)
High school							
Advanced placement English		(906)	1,258	3	1,258		(906)
A.P. lab		240	1,258	3	1,258		240
Band		846	450	)	694		602
Broadcasting		1,725	-		-		1,725
Class of 1997		1,360	-		-		1,360
Class of 1998		257	-		-		257
Class of 2000		409	-		-		409
Class of 2002		310	-		-		310
Class of 2003		1,063	-		-		1,063
Class of 2004		787	-		-		787
Class of 2005		2,796	1,25	1	3,502		545
Class of 2006		3,082	9,533		7,987		4,628
Class of 2007		1,786	2,270		886		3,170
Class of 2008		-	2,900		1,437		1,463
Drama club		1,315	52		1,365		477
Europe 2002		2,696	-		488		2,208
Football Club		175	_		-		175
Football parents		6_					6_
Total carried forward		56,403	192,748	<u> </u>	169,389		79,762

### Portland Public Schools Agency Fund

	Due to Student Groups July 1, 2004	Cash Receipts	Cash Disbursements	Due to Student Groups June 30, 2005
Total brought forward	\$ 56,403	\$ 192,748	\$ 169,389	\$ 79,762
French club	1,909	6,236	5,593	2,552
German	478	1,157	1,557	78
Hoffman	1,100	6,789	7,889	-
H.O.P.E.	524	-	-	524
Jazz dance	563	-	81	482
Key Club	968	939	271	1,636
Library copy	780	-	-	780
Miscellaneous	-	549	-	549
National Honor Society	612	1,753	781	1,584
Newspaper	725	4,678	4,362	1,041
PADD	-	1,000	1,000	-
Physics trip	44	250	313	(19)
Portfolio	11,022	4,160	3,012	12,170
Project graduation	3,436	6,763	5,875	4,324
Raider's Nest	4,971	8,386	7,769	5,588
Replace cost fund	217.00	459	-	676
Revolving	4,812	7,146	4,685	7,273
SADD	(10)	-	-	(10)
Spanish club	1,479	10,904	9,321	3,062
Student council	439	4,250	5,934	(1,245)
Student services	714	4,178	2,479	2,413
Tech ed	129	-	7	122
Yearbook	5,670_	10,723	10,958	5,435
Total carried forward	96,985	273,068	241,276	128,777



### **Agency Fund**

	Due to Student Groups July 1, 2004	Cash Receipts	Cash Disbursements	Due to Student Groups June 30, 2005	
Total brought forward	\$ 96,985	\$ 273,068	\$ 241,276	\$ 128,777	
High School Athletics:					
Athletic Internal	2,951	22,348	21,891	3,408	
Athletic Training	50	-	-	50	
Baseball	2,060	10,167	9,709	2,518	
Bowling	-	2,872	2,815	57	
Boys Basketball	3	630	1,371	(738)	
Boys Golf	619	122	-	741	
Cheerleaders	(266)	3,955	4,883	(1,194)	
Class of 2005	850	-	850	-	
Cross Country	16	-	16	-	
Cross Country Boys	1,262	1,188	875	1,575	
Cross Country Girls	726	1,947	1,605	1,068	
Football Club	533	12,571	15,585	(2,481)	
Football Parents	(6)	6	-	-	
Girls Basketball	3,029	11,830	14,229	630	
Girls Golf	(95)	223	-	128	
Golf	· · · · · · · · · · · · · · · · · · ·	245	245	-	
Soccer	1,272	3,679	3,233	1,718	
Softball Club	3,940	23,761	24,705	2,996	
Tennis Club	1,521	9,426	8,432	2,515	
Track Boys	(20)	350	195.00	135	
Track girls	242	2,519	2,146	615	
Varisity Club	255	-	711	(456)	
Volleyball	5,158	3,616	6,302	2,472	
Wrestling Club	846_	1,949	1,996	799	
Totals	<u>\$ 121,931</u>	\$ 386,472	\$ 363,070	\$ 145,333	

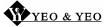
Date of issue: February 12, 2002

Original amount of issue: \$6,700,000

Purpose of issue: School building and site refunding bonds. Refunding of August 18, 1992

issue; payable November 1 and May 1.

Interest Rate	Fiscal Year	Semi-an Interest pa November 1st		paymer			Annual Maturity May 1st	Total Fiscal Year Requirements	
3.500%	2005-06	\$	104,396	\$	104,396	\$	615,000	\$	823,792
4.000%	2006-07	Ψ	93,634	Ψ	93,634	Ψ	615,000	Ψ	802,268
4.250%	2007-08		81,334		81,334		615,000		777,668
4.500%	2008-09		68,265		68,265		615,000		751,530
4.100%	2009-10		54,427		54,427		615,000		723,854
4.200%	2010-11		41,820		41,820		615,000		698,640
5.000%	2011-12		28,905		28,905		615,000		672,810
4.400%	2012-13		13,530		13,530		615,000		642,060
		\$	486,311	\$	486,311	\$	4,920,000	\$	5,892,622



Date of issue: July 1, 1996

Original amount of issue: \$330,000

Purpose of issue: Energy bonds for the purpose of providing energy conservation improvements

to school facilities.

Interest	Fiscal		Semi- Interest	-annual paymer	nts		Annual Maturity	Total Fiscal Year			
Rate_	Year	Nove	ember 1st	N	May 1st		May 1st		Requirements		
5.75%	2005-06	\$	1,294	\$	1,294	\$	45,000	\$	47,588		



Date of issue: December 1, 1997

Original amount of issue: \$1,865,000

Purpose of issue: School building and site refunding bonds. Partial refunding of

July 1, 1989 issue; payable November 1 and May 1.

			Semi-annual				Annual		Total
Interest	Fiscal		Interest	payme	ents		Maturity	F	iscal Year
Rate	<u>Year</u>	No	vember 1st		May 1st		May 1st	_Re	equirements
4.55%	2005-06	\$	28,393	\$	28,393	\$	115,000	\$	171,786
4.60%	2006-07		25,776		25,776		115,000		166,552
4.65%	2007-08		23,131		23,131		115,000		161,262
4.75%	2008-09		20,458		20,458		115,000		155,916
4.85%	2009-10		17,726		17,726		115,000		150,452
4.90%	2010-11		14,937		14,937		115,000		144,874
4.95%	2011-12		12,120		12,120		120,000		144,240
5.00%	2012-13		9,150		9,150		120,000		138,300
5.10%	2013-14		6,150		6,150		120,000		132,300
5.15%	2014-15		3,090		3,090		120,000		126,180
						_		<del></del>	
		\$	160,931	\$	160,931	\$	1,170,000	\$	1,491,862



Date of issue: November 24, 1998

Original amount of issue: \$256,087

Purpose of issue: School Improvement (Durant Settlement)

Interest Rate	Fiscal Year	Annual Interest Payments May 15th		1	Annual Maturity May 15th	Total Fiscal Year Requirements		
4.761353%	2005-06	\$	5,588	\$	12,395	\$	17,983	
4.761353%	2006-07		4,997		12,983		17,980	
4.761353%	2007-08		4,380		13,604		17,984	
4.761353%	2008-09		24,362		60,502		84,864	
4.761353%	2009-10		3,053		14,930		17,983	
4.761353%	2010-11		2,342		15,641		17,983	
4.761353%	2011-12		1,597		16,385		17,982	
4.761353%	2012-13		817		17,165		17,982	
		\$	47,136	\$	163,605	\$	210,741	



Date of issue: November 19, 2001

Original amount of issue: \$27,945,000

Purpose of issue: School building and site general obligation bonds.

November 19, 2001 issue; payable November 1 and May 1.

Interest	Fiscal		Semi-annual Interest payments				Annual Maturity		Total Fiscal Year
Rate	<u>Year</u>	<u>No</u>	vember 1st		May 1st		May 1st	_Re	equirements
4.00%	2005-06	\$	438,875	\$	438,875	\$	695,000	\$	1,572,750
4.00%	2006-07		424,975		424,975		695,000		1,544,950
4.00%	2007-08		411,075		411,075		695,000		1,517,150
4.00%	2008-09		397,175		397,175		695,000		1,489,350
4.00%	2009-10		383,275		383,275		695,000		1,461,550
4.00%	2010-11		369,375		369,375		695,000		1,433,750
5.50%	2011-12		355,475		355,475		790,000		1,500,950
5.50%	2012-13		333,750		333,750		880,000		1,547,500
5.50%	2013-14		309,550		309,550		120,000		739,100
5.50%	2014-15		306,250		306,250		-		612,500
5.50%	2015-16		306,250		306,250		-		612,500
5.50%	2016-17		306,250		306,250		-		612,500
5.50%	2017-18		306,250		306,250		-		612,500
5.50%	2018-19		306,250		306,250		-		612,500
5.00%	2019-20		306,250		306,250		1,225,000		1,837,500
5.00%	2020-21		275,625		275,625		1,225,000		1,776,250
5.00%	2021-22		245,000		245,000		1,225,000		1,715,000
5.00%	2022-23		214,375		214,375		1,225,000		1,653,750
5.00%	2023-24		183,750		183,750		1,225,000		1,592,500
5.00%	2024-25		153,125		153,125		1,225,000		1,531,250
5.00%	2025-26		122,500		122,500		1,225,000		1,470,000
5.00%	2026-27		91,875		91,875		1,225,000		1,408,750
5.00%	2027-28		61,250		61,250		1,225,000		1,347,500
5.00%	2028-29		30,625	_	30,625	_	1,225,000	_	1,286,250
		\$	6,639,150	\$	6,639,150	\$	18,210,000	\$	31,488,300



Date of issue: June 24, 2005

Original amount of issue: \$7,440,000

Purpose of issue: School building and site refunding bonds. Partial refunding of November 19, 2001 issue; payable November 1 and May 1.

_			Semi-annual			Annual Maturity		Total		
Interest	Fiscal		Interest p	paym	ents		Maturity	Fiscal Year		
Rate	Year	Nove	mber 1st		May 1st		May 1st	Re	equirements	
3.00%	2005-06	\$	114,128	\$	161,756	\$	45,000	\$	320,884	
3.00%	2006-07		161,081		161,081		45,000		367,162	
3.25%	2007-08		160,406		160,406		45,000		365,812	
3.25%	2008-09		159,675		159,675		45,000		364,350	
3.50%	2009-10		158,944		158,944		45,000		362,888	
3.50%	2010-11		158,156		158,156		45,000		361,312	
3.50%	2011-12		157,369		157,369		45,000		359,738	
3.75%	2012-13		156,581		156,581		45,000		358,162	
5.00%	2013-14		155,738		155,738		1,005,000		1,316,476	
5.00%	2014-15		130,613		130,612		1,215,000		1,476,225	
4.50%	2015-16		100,238		100,237		1,215,000		1,415,475	
4.00%	2016-17		72,900		72,900		1,215,000		1,360,800	
4.00%	2017-18		48,600		48,600		1,215,000		1,312,200	
4.00%	2018-19		24,300	_	24,300		1,215,000	_	1,263,600	
		<u>\$ 1,</u>	758,729	\$	1,806,355	\$	7,440,000	\$	11,005,084	



### Portland Public Schools Schedule of Contracts Payable June 30, 2005

Date of issue: July 21, 2004

Original amount of issue: \$109,550

Purpose of issue: To finance the purchase of school buses

Interest Rate	Fiscal Year	Interest		Principal		 Total
3.1%	2005-06	\$	3,451	\$	26,127	\$ 29,578
3.1%	2006-07		2,628		26,950	29,578
3.1%	2007-08		1,779		27,799	29,578
3.1%	2008-09		903		28,674	29,577
		\$	8,761	\$	109,550	\$ 118,311

### Portland Public Schools Schedule of Contracts Payable June 30, 2005

Date of issues: July 15, 2000 & October 23, 2001

Original amount of issues: \$ 191,321

Purpose of issues: Bus contracts

	Interest									
Date	Amount Due Date		<u>Rate</u>	<u> </u>	nterest	F	Principal		Total	
10/23/01	\$	89,955	10/23/05	4.99%	\$	1,205	\$	24,157	\$	25,362

#### Portland Public Schools Schedule of Contracts Payable June 30, 2005

Date of issue: April 18, 1996

Original amount of issue: \$255,000

Purpose of issue: To finance acquisition of bus garage

Interest	Fiscal <u>Year</u>	lr	Interest		Annual Maturity		Total Fiscal Year	
5.85%	2005-06	\$	1,024	\$	35,000	\$	37,048	



#### Portland Public Schools Schedule of Contracts Payable June 30, 2005

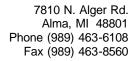
Date of issue: August 22, 2003

Original amount of issue: \$110,907

Purpose of issue: To finance the purchase of school buses

	Fiscal				Annual		Total				
<u>Interest</u>	Year	Interest		Interest		Interest		1	Maturity	Fis	scal Year
2.90%	2005-06	\$	2,439	\$	27,239	\$	29,678				
2.90%	2006-07		1,649		28,029		29,678				
2.90%	2007-08		836_		28,842		29,678				
		\$	4,924	<u>\$</u>	84,110	<u>\$</u>	89,034				







July 28, 2005

To the Board of Education Portland Public Schools Portland, Michigan

In planning and performing our audit of the general purpose financial statements of Portland Public Schools for the year ended June 30, 2005, we considered the District's internal control structure for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure. As a result of the aforementioned study, we became aware of the following matters that are an opportunity for strengthening internal control and operating efficiency. The following summarizes our comments and suggestions regarding these matters. This letter does not affect our report dated July 28, 2005 on the financial statements of Portland Public Schools.

#### **CURRENT YEAR COMMENTS AND RECOMMENDATIONS**

#### CASH MANAGEMENT

During our test of disbursements for internal control testing, we noted that a check was written for a petty cash reimbursement when no supporting receipts were provided. We recommend that petty cash reimbursements only be granted after all supporting receipts are provided with the reimbursement form. We also noted in this same test that petty cash reimbursement checks were being made out directly to the school secretaries who administer petty cash. It is our suggestion that petty cash reimbursement checks be made to Portland Public Schools rather than to the secretaries to help deter the opportunity for embezzlement.

#### PRIOR YEAR COMMENTS AND RECOMMENDATIONS

#### ATHLETIC RECEIPTS

Upon our review of the receipts system in the area of athletics, we noted tickets were not being used at athletic events. It is our recommendation the District implement a ticket log sheet and distribute tickets at all athletic events to strengthen internal controls. The tickets should be torn in half so that they cannot be reused. We also recommend preparing a reconciliation of tickets sold to money collected for each athletic event. A ticket log sheet and reconciliation will add another check and balance to the athletic receipt system.



We will review the status of these comments during our next audit engagement. We will be happy to discuss with you, at your convenience, any accounting or reporting issues for which you would like additional information or guidance. We are grateful for the opportunity to be of service to the District and would appreciate any referrals or recommendations you might have for ways that we can improve our service to you.

Sincerely,

YEO & YEO, P.C. CPAs and Business Consultants

Thomas E. Coulter

1 hom E. Colte

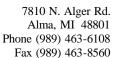
#### **Portland Public Schools**

Portland, Michigan
Single Audit Report
June 30, 2005

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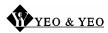
## Report on Internal Control Over Financing Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Members of the Board of Education Portland Public Schools Portland, Michigan

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Portland Public Schools as of and for the year ended June 30, 2005, which collectively comprise the Portland Public Schools' basic financial statements and have issued our report thereon dated July 28, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Portland Public Schools' internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



#### Compliance and Other Matters

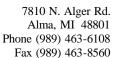
Yeo & Yeo, P.C.

As part of obtaining reasonable assurance about whether the Portland Public Schools' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instance of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended for the information of the Board of Education, management and related regulatory agencies and is not intended for and should not be used by anyone other than these specified parties.

Alma, Michigan

July 28, 2005





### Report on Compliance With Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133

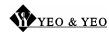
Members of the Board of Education Portland Public Schools Portland, Michigan

#### Compliance

We have audited the compliance of the Portland Public Schools with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal programs for the year ended June 30, 2005. The Portland Public School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the Portland Public Schools' management. Our responsibility is to express an opinion on the Portland Public Schools' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Portland Public Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Portland Public Schools' compliance with those requirements.

In our opinion, the Portland Public Schools complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended June 30, 2005.





#### Internal Control over Compliance

The management of Portland Public Schools is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Portland Public Schools' internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance with OMB Circular A-133.

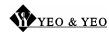
Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Portland Public Schools as of and for the year ended June 30, 2005, and have issued our report thereon dated July 28, 2005. Our audit was performed for the purpose of forming an opinion on the basic financial statements that collectively comprise Porltand Public Schools basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Education, management and others within the District, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Yeo & Yeo, P.C. Alma, Michigan July 28, 2005



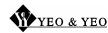
#### Portland Public Schools Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2005

Federal Grantor/Pass-Through Grantor/Program Title		Pass-Through Grantor's Number	Approved Award Amount	Accrued (Deferred) Revenue July 1, 2004	Prior Year Expenditures	Current Year Receipts	Current Year Expenditures	Accrued (Deferred) Revenue June 30, 2005
U.S. Department of Agriculture								
Passed through Michigan Department of Education Entitlement Commodities Bonus Commodities	10.550 10.550	-	\$ 37,033 7,399	\$ - 	\$ - 	\$ 37,033 7,399	\$ 37,033 7,399	\$ - 
Subtotal			44,432			44,432	44,432	
National School Lunch - Breakfast National School Lunch - Breakfast National School Lunch Sec. 4 - All Lunches National School Lunch Sec. 4 - All Lunches National School Lunch Sec. 11 - Free & Reduced National School Lunch Sec. 11 - Free & Reduced	10.553 10.553 10.555 10.555 10.555 10.555	041970 051970 041950 041960 051950 051960	6,939 9,269 23,463 56,620 21,460 54,168	- - - - -	5,810 - 20,240 48,462 - -	1,129 9,269 3,223 8,158 21,460 54,168	1,129 9,269 3,223 8,158 21,460 54,168	- - - - -
Subtotal			171,919		74,512	97,407	97,407	
Total U.S. Department of Agriculture			216,351		74,512	141,839	141,839	_
U.S. Department of Education Passed through Michigan Department of Education								
Title I - Part A Title I - Part A	84.010 84.010	0415300405 0515300405	196,733 175,353	643	182,300	15,076 86,248	14,433 150,112	- 63,864
Subtotal			372,086	643	182,300	101,324	164,545	63,864
Title V Lea Allocation	84.298	0402500304	2,099		907	1,192	1,192	
Technology Literacy Challenge	84.318	0442900405	4,761		4,761		4,456	4,456
Improving Teacher Quality Improving Teacher Quality	84.367 84.367	0405200405 0505200405	84,708 83,609	2,528	19,693	41,395 52,311	65,015 53,650	26,148 1,339
Subtotal			168,317	2,528	19,693	93,706	118,665	27,487
Total Passed Through Michigan Department of Education			547,263_	3,171_	207,661	196,222_	288,858_	95,807_
Passed through the Intermediate School District Service learning mini grant Drug Free School	94.004 84.186	- -	698 4,243	- -	-	4,243	505 4,243	505
Subtotal			4,941	-	-	4,243	4,748	505
National Science Foundation Passed through Michigan State University Connected Math	47.076	9986372	88,300			86,418	86,418	
Total U.S. Department of Education			640,504	3,171	207,661	286,883	380,024	96,312
Total Federal Awards			\$ 856,855	\$3,171_	\$ 282,173	\$ 428,722	\$521,863	\$ 96,312



## Portlan d Public Schools Notes to the Schedule of Expenditures of Federal Awards June 30, 2005

- 1. The Schedule of Expenditures of Federal Awards was prepared using the accrual basis of accounting.
- 2. Management has reported the expenditures in the Schedule of Expenditures of Federal Awards equal to those amounts reported in the annual or final cost reports that have been submitted as of June 30, 2005.
- 3. The Federal amounts reported on the Form R-7120 "Grant Sections Auditor's Report" are in agreement with the Schedule of Expenditures of Federal Awards.
- 4. The amounts reported on the Recipient Entitlement Balance Report agree with the Schedule of Expenditures of Federal Awards for U.S.D.A. donated food commodities.



# Portland Public Schools Schedule of Findings and Questioned Costs For the Year Ended June 30, 2005

#### Section I - Summary of Auditor's Results

Financial Statements					
Type of auditor's report issued: unqualified					
Internal control over financial reporting:					
Material weakness(es) identified?		yes	<u>x</u>	_ no	
<ul> <li>Reportable condition(s) identified that are not considered to be material weaknesses?</li> </ul>		yes	X	_ no	
Noncompliance material to financial statements notes?		yes	<u>X</u>	_ no	
Federal Awards Internal control over major programs:					
<ul> <li>Material weakness(es) identified?</li> </ul>		yes	<u>X</u>	_ no	
<ul> <li>Reportable condition(s) identified that are not considered to be material weakness(es)?</li> </ul>		yes	x_	_none	
Type of auditor's report issued on compliance for major programs:	unq	ualifie	d		
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? yesx_ no					



# Portland Public Schools Schedule of Findings and Questioned Costs For the Year Ended June 30, 2005 (continued)

Identification of major programs:

<u>CFDA Number(s)</u>	Name of Federal Program or Cluster				
10.553 & 10.555	Child Nutrition Cluster				

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? \_\_\_\_ yes \_\_x\_ no

# Portland Public Schools Schedule of Findings and Questioned Costs For the Year Ended June 30, 2005 (continued)

#### Section II - Financial Statement Findings

There were no findings or questioned costs for the year ended June 30, 2005.

Section III - Federal Awards Findings and Questioned Costs

There were no findings or questioned costs for the year ended June 30, 2005.



## Portland Public Schools Summary Schedule of Prior Audit Findings June 30, 2005

There were no findings or questioned costs for the year ended June 30, 2004.

